Agenda Item 1

Subject: Opening Administrative Business
a. Call to Order (Secretary Vorachek)

b. Roll Call (Secretary Vorachek)
   i. Monty Bell A
   ii. Mike Vorachek P
   iii. Rob Brewer P
   iv. Lee Lang P
   v. Bernie Fontaine P
   vi. Kimberly Kelly A
   vii. Don Stephens P (joined at 1:11)

   Executive Director Chris Boyer P

   Guests: Ryan Kelly

c. Approval of August Meeting Minutes Motion to approve by Vorachek; second by Brewer. No discussion. Voice vote to approve by Vorachek and Stephens. Lang and Brewer abstain. Vorachek stated that he would research Roberts Rules of Order since there is no majority (Note: Following the conclusion of the meeting, Roberts Rules of Order was consulted. Per § 44, BASES FOR DETERMINING A VOTING RESULT; the abstentions are considered a negative vote, so no majority approval was obtained. Therefore it is the Secretary’s opinion that the August Meeting Minutes were not approved.)

d. President’s Report. Bell is not present, so no report was available.

e. Treasurer’s Report. Brewer has sent out email earlier this week indicating the financial information is not available from Ross Robinson. Concern that the Bookstore may be underperforming – Ross Robinson will review. Last year there were large numbers of books sold in August, which may have inflated projected. Brewer will send out information via email.
Agenda Item 2  
**Subject:** Executive Director Report (Attached)

Boyer sent out email with outline for professional path for SAR responders. He is working with Functional Directors to finalize with hopes that this will be ready for the January meeting. He believes that this program will be a significant item for next year’s budget and may need to be factored into the budget.

Boyer stated that according to Ross Robinson, we should be in the black for the first time in a number of years.

Brewer inquired on status of updated MLPI/MLSO course. Boyer responded that the first chapters are with committee for review. First two donations from CMC for this project have been received. Current editorial committee not only includes volunteers, but also several paid SAR professionals, which will enhance the review process.

Brewer inquired regarding the Presidential Volunteer Service Award. Boyer explained that the President of the United States has an office that provides an award that may be given to volunteers for a combination of hours of service and actions that should be recognized for outstanding service. Boyer stated that he is preparing an application package that would allow NASAR to become an approved awarding entity. He stated that there is a web site that provides information on the award should members be interested in researching it.

Agenda Item 3  
**Subject:** Equivalency Policy

Vorachek stated that Bell has expressed concerns regarding the wording and that without him on the meeting, we may not want to vote. Boyer noted that Bell’s comments had been included in the latest version of the Policy which is located in Dropbox. Vorachek will provide the most current version and schedule email vote.

Agenda Item 4  
**Subject:** Executive Director Contract

Boyer has not heard anything from Bell since he sent his comments back to him. Brewer has spoken with Boyer and believes that there is only one remaining issue. Vorachek stated that he has not seen current marked up version of the contract, so we do not have anything to vote on. Vorachek will contact Bell to obtain a current version which can then be sent out to the BOD for an email vote.
Lang requested that the email vote contain a statement that Executive Committee recommends approval of the contract. Vorachek responded that he would include a statement to that effect in the email.

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**Agenda Item 5**  
**Subject: Confidentiality Agreements**

Vorachek noted that there were four versions of the Confidentiality Agreements (CA) in Dropbox. The CA for the BOD had been cleaned up to include changes proposed by Bell and was emailed to BOD members and BOD Elect this morning. BOD CA was the only one we have had BOD comments on. Brewer made motion to vote to accept the Volunteer, Contractor, and Employee CAs; seconded by Lang. During discussion Lang recommended that we also vote on the BOD CA. Brewer modified motion and Lang modified second. Voice vote to accept all four was unanimous.

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**Agenda Item 6**  
**Subject: New Business - None**

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**Agenda Item 7**  
**Subject: 2015 Conference Call and Meeting Schedule**

October 14 – Strategy and Budget 1pm Eastern Conference Call  
October 28 – Strategy and Budget 1pm Eastern Conference Call  
November 18 – Budget Approval 1pm Eastern Conference Call

**Subject: 2016 Conference Call and Meeting Schedule**

January 8-10 – In-person meeting – Location TBD (Probably Phoenix)

Adjournment. Motion to adjourn made by Lang, second by Vorachek. Meeting adjourned at 1:28 EDT.

Minutes respectfully submitted by Mike Vorachek.
Executive Directors Report
September 2015 Board of Directors Meeting

ITEMS REQUIRING BOARD ACTION (delayed items require no action)

- (delayed – Board action) Resolve Employee Health Plan structure
- (delayed – Board action) Resolve ED Employment Contract
- Adoption of newly updated equivalency process

FINANCES
- 2015 Q2 financials and narrative posted to website
- Posted 2014 990 to website
- Received first and second check from CMC for MLPI work
- Signed SOW with Neosystems to do membership processing
- Started work on 2016 budget with Ross

CERTIFICATION – John Boburchuk
- Working on SARTECH II updates
- Working on SARTECH I updates
- Beta version of ROPETECH III in draft

EDUCATION – Bryan Enberg
- Attorney developing contributing author and editor release documents for ADSAR
- Received first 5 chapters for the MLPI/MLSO project
- Wrapping up final draft of pack recommendation

PROFESSIONAL STANDARDS – Jerry Whaley
- Collaborated with Jerry on outline for the new Instructor/LE guidebook to replace the PAM

ADVOCACY – David Kovar
- UAS position paper produced and on website / facebook / linkedin
- Proposing paper for Governors Hurricane Conference for May 2016

OUTREACH
- July & August minutes on website
- Proposing a “Motions Document” to add to website that would be a chronological list of all motions and results (in DropBox) / working with the Secretary on formatting
- Board should consider making F3069-14 a priority for NASAR to comply with
MEMBERSHIP

- 2015 Election completed – Tilton, Vorachek, Dresnek elected
- Completed the Presidential Volunteer Service Award Application to become a awarding organization
- Received interest from member Irv Lichtenstein in getting a copy of our 990 / posted it on the website for public inspection
- Met with Illinois SAR Council regarding a state level membership

FUNDRAISING


MISCELLANEOUS ITEMS

- Ordered business cards for PIO
- New Director email to Mr. Dresnek and Mr. Tilton
- DropBox access for BoD area and invite to Webex meetings given to Mr. Dresnek and Mr. Tilton
- Sent Professional SAR Career path draft to Board and Staff for review

RECENT / UPCOMING TRAVEL

- Sept 14 – 18 Georgia: Conference on Missing and Unidentified Persons
- Oct 10 – 11 Illinois: State SAR Conference