Agenda Item 1

Subject: Opening Administrative Business

a. Call to Order (President Bell) at 1:02 EDT

b. Roll Call (Rob Brewer)
   i. Monty Bell P
   ii. Mike Vorachek A
   iii. Rob Brewer P
   iv. Lee Lang P
   v. Bernie Fontaine P
   vi. Kimberly Kelly P
   vii. Don Stephens P (Joined at 1:44 EDT)

Executive Director Chris Boyer P

Guests: None

c. Approval of June Meeting Minutes. Motion to approve. Question under F, 4th bullet. 3 volunteer directors for EDPD, have accepted, needs names. Can we get names added? Motion to approve pending that change by Bell, Fontaine seconded. Aye. Abstention: Lee, Brewer. Motion passes 3.

d. President’s Report: Great to come off conference. Got a lot accomplished. Moving ball in right direction. May be possibility to meet in October, depending on finances. More work to do. Accomplishment pace is better than ever before.

e. Treasurer’s Report. Lang: question on $ 11,500 loss and what was in there. Should board travel be moved out of conference? Board travel is removed from this. Trouble is with bills, like hotel. $ 11K is Bookstore, staffing for bookstore, ED, track folks we paid for, like T. Finkle and J. Boburchuk. Close to budgeted, but what we didn't have are the Bookstore numbers. We do not have the same bookstore numbers as last year. Monty-when Ross is back and gets us more information, we need to take the travel for board to the right place, bookstore travel and expenses to that profit center and sort out what remains. Certification and education. Lang: Last year, had conference with MRA. Were bookstore sales lower when we co-conference? Boyer: factors affecting lower sales: short time period the bookstore was open and shipping, so selected specific items, not all.
Agenda Item 2
Subject: Executive Director Report

Provided in Attachment 1.

Attorney review of bylaw changes. Do not appear to be major issues. Suggests Vorachek develops a set of bylaws with all changes in one place and proposes we make all changes at once, in August or Sept. Nothing that needs to be solved immediately.

Code of ethics need to be reviewed and voted on next month.

Equivalency process – BOD members should read and be ready to vote next month.

All items requiring board action, except one. Approval to accept CMC contract due to donation involved.

Agenda Item 3
Subject: New Software Platform

Motion by Vorachek to request that the Executive Director provide email update reports on the selection of and transition to the new learning management software that will replace Avectra™. Reports will begin on August 1st and continue until the ED can provide assurances that the functional requirements of the new software meet the essential needs defined by him.

Tabled until August meeting as Vorachek is not present.

Agenda Item 4
Subject: Puerto Rico, Costa Rica, and Italy - Course Pricing

Boyer proposes the following pricing structure as a pilot program in Latin America and Italy.

- Membership - $50
- Membership Renewal - $40
- Course/Evaluation for Non-Member - $55
- Course/Evaluation for Member - $30

Bell: thought everything was fine. Remove date. Allows ED to make changes as needed. Bell moves to accept with removal of date: Lang seconds Motion passes

Agenda Item 5
Subject: Initial Actions Course Pricing

Boyer proposed the following certificate fee structure for the Initial Actions Course to make it more affordable for students.

Non-member Certificate Fee - $55  
Member Certificate Fee - $30

This is a departure from our standard certificate fee charges, but this is also our first “single day” course.

Bell moves to accept. Second by Kelly. Motion passes

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Agenda Item 6  
Subject: Confidentiality Contract(s) for Board, Employees, Contractors

Discussion:  Difference between contractor and volunteer. Evaluator is a volunteer. Lead Evaluator is a contractor. Someone who writes a course for pay is a contractor.  
Questions and concerns from Bell: On Volunteer Contract. Employment under Recitals is getting paid. Employment needs to be removed. Under severance, Sec 409A is for deferred compensation. Doesn't apply. No other issues with volunteer one.  
Contractor Contract: Removal of Sec 409A area. Nothing else  
Board: same as Volunteer Contract. Under 3C to return all property. Especially documents. Change to either ship or destroy. Employee Contract: no issues as it reads.

Lang: Instructors commonly maintain their own set of records. Brewer: perhaps a recommended retention schedule.

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Agenda Item 7  
Subject: New Business

Boyer stated that CMC wants to be a part of the MLPI/MLSO project. CMC wants to support project and wants marketing and goodwill in return. The will donate $ 20K NASAR, which we use to pay ERI. CMC also donates 20k of illustrations and photos. Would highlight their equipment. Would use cover showing sponsorship. This ordinarily wouldn't need Board approval, but since it has a large donation, the Board should approve. Bell: moves to accept contract and donation. Stephens seconds. Lang: question for Bell, should you abstain? Bell: will abstain. Abstentions: Bell. Motion carries

Lang inquired regarding the updating of SARTECH II. Boyer responded that John Boburchuk was operating under old rules. Now is going through Chris. Some changes which are probably
not ASTM. Goal is to cover ASTM and NFPA. This is an ongoing activity. Lang inquired as to the timeline? Boyer responded that we do not have a timeline as of yet.

Lang: Is Stephens working on dog stuff?

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Agenda Item 8
Subject: 2015 Conference Call and Meeting Schedule

August 19 1pm Eastern Conference Call
September 16 1pm Eastern Conference Call
October 14 – Strategy and Budget 1pm Eastern Conference Call
October 28 – Strategy and Budget 1pm Eastern Conference Call
November 18 – Budget Approval 1pm Eastern Conference Call

The meeting adjourned at 2:09 EDT. Minutes have been prepared based upon notes graciously provided by Rob Brewer.
Attachment 1
Executive Directors Report
July 2015 Board of Directors Meeting

ITEMS REQUIRING BOARD ACTION (delayed items require no action)
- Bylaws Change Proposals
  - (delayed – attorney review) Bylaw Change #1 – Board of Directors, Removal
  - (delayed – attorney review) Policy Updates
- (delayed - research) Resolve Employee Health Plan structure
- (delayed – research/attorney review) Resolve ED Employment Contract
- Re-adoption of the Code of Ethics
- Adoption of newly updated equivalency process

FINANCES
- May finances from Ross on the 10th – in DropBox
- Added 2015 Q1 financials to website
- Draft of CMC / ERI / NASAR agreement for MLPI/MLSO project

CERTIFICATION – John Boburchuk
- Consolidated Pack Guide placed on website for 30 day public comment

EDUCATION – Bryan Enberg
- Provided Bernie with the photo/illustration release for the ADSAR project / Brought Enberg up to speed on project (6/5/2015)
- Attorney developing contributing author and editor release documents for ADSAR

PROFESSIONAL STANDARDS – Jerry Whaley
- Collaborated with Jerry on outline for the new Instructor/LE guidebook to replace the PAM

OUTREACH
- May minutes on website
- Proposing a “Motions Document” to add to website that would be a chronological list of all motions and results (in DropBox) / working with the Secretary on formatting
- Board should consider making F3069-14 a priority for NASAR to comply with
- Added recertification policy and task books to the website
- Posted annual election process on website

MEMBERSHIP
- Set up election contract with vendor
Got eligible membership list from Avectra for election / loaded onto election site
Letter of support for nomination of Mike Murray for the Canada SAR Award of Excellence

FUNDRAISING
- RPG announced on front of web site
- In discussion with CMC Rescue regarding sponsorship for MLPI/MLSO project

MISCELLANEOUS ITEMS
- Additional FOIA requests provided to NV DEM/DHS
- Burke complaint sent to NV DHS & AG
- Successful SARCON 2015 conference
- Notified instructors and Lead Evals we would close bookstore from 7/9 – 7/17 for vacation