Agenda Item 1

Subject: Opening Administrative Business
   a. Call to Order by President Bell at 1:00pm

   b. Roll Call by Secretary Vorachek:
      i. Monty Bell   P
      ii. Mike Vorachek   P
      iii. Rob Brewer   P
      iv. Lee Lang   P
      v. Bernie Fontaine   P
      vi. Kimberly Kelly   P
      vii. George Rice   A
      viii. Don Stephens   P

   Executive Director Chris Boyer   P

   Guests. None.

   c. Approval of March Meeting Minutes: Motion to approve by Vorachek, second by Fontaine. No discussion. Vote to approve unanimous.

   d. President’s Report. Financial situation is much better than last year. He wants to acknowledge Chris’s efforts in this regard.

   e. Treasurer’s Report. Brewer has created a new analysis of March financials showing a percentage. Done last night, one item that he needs to work with Ross on. Items in yellow +/- 10%, red + 20%. He continues to work with Ross on obtaining financial information earlier in the month to be able to provide for mid-month conference call. Bell requests a follow-up for next BOD meeting on why the swings are occurring, both over and under budget. Brewer said he will add a notes column to the spreadsheet to allow the BOD to review and discuss if needed.

Agenda Item 2

Subject: Executive Director Report

Report is provided as Attachment 1.
• George Rice’s resignation. Vorachek motion to accept as tendered, Brewer seconds. No discussion. Voice vote. Kelly abstains. Motion carries.

• Bylaws change. Motion by Lang to move Roberts Rules of Order to the last item in Instruments of Control. Brewer seconds. No discussion. Unanimous voice vote.

  Vote on changed amendment. Motion by Stephens to adopt, Vorachek seconds. Voice vote was unanimous. Bylaws Article and Section(s) affected: Article II – Instruments of Control, Section 1, Written Instruments, amended to read:

  "The Association shall be controlled through written instruments each defining authority and responsibility of appropriate groups. These shall be in order of precedence: Applicable laws of the Commonwealth of Virginia, Articles of Incorporation, Bylaws; Resolutions of the Board of Directors, Board of Directors’ Policies, Administrative Policies and Procedures; and Roberts Rules of Order."

  Mr. Falavolito. With a reference to the letter from Attorney Bailey dated March 15, 2015 and letter sent to BOD by Mr. Boyer on March 25, 2015, Mr. Boyer requested that the BOD take action on his recommendation:

  "Direct the Executive Director to permanently disqualify Paul Falavolito from applying for or holding any class of membership in the Association. That this action occur without a hearing, based on the fact that Mr. Falavolito is not a voting member and therefore does not qualify for a hearing."

  Motion by Fontaine to direct the ED as recommended in his letter. Bell seconds. Voice vote. Kelly abstains. Motion carries.

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**Agenda Item 3**  
**Subject: SAR Conference**

Boyer - NASAR track is coming along. Travel arrangements for BOD virtually complete. Estimate 50-75 registrations ahead of last year.

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**Agenda Item 4**  
**Subject: New Business**

Boyer’s contract. Brewer is working with Attorney to ensure language in contract is proper. May go with an email vote to approve. Draft contract will reflect an implementation date of January 2015.
Lang has proposed a Board Application and Position Description. Discussion on how soon we can implement – ideally prior to the 2015 BOD elections (for 2016 BOD members). Discussion regarding the background check provisions. Will be placed as an agenda item for June.

Agenda Item 5
Subject: 2015 Conference Call and Meeting Schedule

May 20 1pm Eastern Conference Call
June 4 In-person meeting Estes Park, CO (Time TBD)
June 6 Annual NASAR General Meeting, Estes Park CO (Time TBD)
July 15 1pm Eastern Conference Call
August 19 1pm Eastern Conference Call
September 16 1pm Eastern Conference Call
October 14 – Strategy and Budget 1pm Eastern Conference Call
October 28 – Strategy and Budget 1pm Eastern Conference Call
November 18 – Budget Approval 1pm Eastern Conference Call

Attachment 1 – April Executive Directors Report

Motion for adjournment made by Vorachek, second by Fontaine. Meeting adjourned at 1400 EDT.

Minutes respectfully submitted by Mike Vorachek
ITEMS REQUIRING BOARD ACTION (delayed items require no action)

- Accept George Rice resignation effective 1 July 2015
- NV FOIA Response Proposals
  - Release of Liability – Kim Kelly
  - Release of Liability – Chris Boyer
  - (delayed – attorney review) Bylaw Change #1 – Board of Directors, Removal
  - Bylaw Change #2 – Instruments of Control
  - Bylaw Change #3 – Acceptance of Grants
  - Falavolito Board Member Consequences
  - (delayed – attorney review) Instructor Contract
  - (delayed – attorney review) Confidentiality Contract
  - (delayed – attorney review) Board Member Contract
  - (delayed – attorney review) Policy Updates
- (delayed - research) Resolve ED Health Plan structure
- (delayed – research/attorney review) Resolve ED Employment Contract

SARCON2015

- The workgroup is meeting weekly via conference call. Preliminary items for scheduling:
  - 6/2 – 6/3: SSARCC meeting (ED to attend)
  - 6/4 BoD Travel Day / Registration (evening BoD workshop)
  - 6/5 BBQ / Awards (BoD workshop during the day)
  - 6/6 BoD meeting and General Membership Meeting (BoD workshop during the day)
  - 6/7 BoD Travel Day
- Contract approved and signed by Rob
- All Director travel arrangements completed

FINANCES

- First QTR posted – $3.4K revenue versus a budgeted $9K loss ($12K ahead YTD)

OUTREACH

- Working on design for updated newsletter
- Strategy series on website (#2 posted)
- February minutes on website
• Proposing a “Motions Document” to add to website that would be a chronological list of all motions and results (in DropBox) / working with the Secretary on formatting
• Board should consider making F3069-14 a priority for NASAR to comply with
• Consolidate Pack Guide sent to Instructors / Lead Evaluators

MEMBERSHIP
• Addressed OK member complaint about a TX member poaching members and searches.
• Addressed PA complaints regarding a recent STII test there.

FUNDRAISING
• Kickstarter for MLPI is not funding aggressively (may have to relaunch)

MISCELLANEOUS ITEMS
• RPG ordered – delivery due on 4/20
• Pack list with Susan Ague for editing
• First 3 FUNSAR chapters 90% complete / Cooper sending first chapter to publisher next week.