Minutes
BOARD OF DIRECTORS MEETING
NATIONAL ASSOCIATION FOR SEARCH AND RESCUE
October 14, 2015
Conference Call – 1pm Eastern

Agenda Item 1

Subject: Opening Administrative Business
   a. Call to Order (President Bell)

   b. Roll Call (Secretary Vorachek)
      i. Monty Bell  P
      ii. Mike Vorachek  P
      iii. Rob Brewer  P
      iv. Lee Lang  P
      v. Bernie Fontaine  P
      vi. Kimberly Kelly  P
      vii. Don Stephens  P

   Executive Director Chris Boyer

   Guests: Earl Tilton, George Dresnek

   c. Approval of August and September meeting minutes. Motion by Vorachek, second by Lang. Voice vote. Approved.

   d. President’s Report. Lots to discuss. Want to keep the meeting moving.

   e. Treasurer’s Report. Brewer is not on call at this time. Boyer provided an update on some of the items. We are on track with the budget. (Brewer joined later and provided information which is reflected under Agenda Item 6.)

Agenda Item 2

Subject: Executive Director’s Report

A copy of the Executive Director’s Report is included as Attachment 1 to the Minutes.

Agenda Item 3

Subject: Equivalency Policy

Policy has been distributed. Lang mad a motion to approve, second by Kelly. Voice vote. Brewer abstains. Motion carries.
Agenda Item 4  
**Subject:** Executive Director Contract

Terms of the contract have been agreed to by Executive Committee and Executive Director. Motion to approve by Vorachek, second by Bell. No discussion. Motion carries by voice vote.

Agenda Item 5  
**Subject:** Professional Career Path

Professional Career Path document was updated and distributed by Executive Director on 2 October. Additional update was sent to BOD on 4 October. Boyer stated that he has created this and does not require a vote at this time. Vorachek noted that it is a living document. Boyer will be pitching this to the Canadian SAR Secretariat. Dresnek inquired as to status of Crew Leader and SARTECH I. Boyer stated that they will remain separate and continue to be researched as to where they will fit in our educational program.

Agenda Item 6  
**Subject:** New Business

Kelly asked that the Board approve sending flowers to the family of Kathie Carr-Lundfeld. Kelly will cover the cost of the flowers, but would like them to be on behalf of NASAR. Vorachek made a motion to send flowers on behalf of NASAR. Second by Brewer. Voice vote approved.

Brewer provided a recap of financials. Our September net income was less than budgeted. There were a number of revenue items that came in late and will be reflected in October. We are still putting money into savings.

Bell inquired on year to date actuals vs anticipated, with what appears to be a $12K positive.

Brewer noted that there should be 2013 and 2014 actual expenditure numbers in the Dropbox budget folder.

Agenda Item 7  
**Subject:** 2015 Conference Call and Meeting Schedule

October 28 – Strategy and Budget 1pm Eastern Conference Call (Work session only)  
November 18 – Budget Approval 1pm Eastern Conference Call

**Subject:** 2016 Conference Call and Meeting Schedule

January 8-10 – In-person meeting – Location TBD (Probably Phoenix)

Motion to adjourn by Vorachek, second by Bell. Meeting adjourned at 1130.
There was a general discussion on the strategy for 2016-2018 in preparation for the October 28th meeting. No votes were schedule or taken.

Respectfully submitted by Mike Vorachek.
ITEMS REQUIRING BOARD ACTION (delayed items require no action)

- (delayed – Board action) Resolve Employee Health Plan structure
- (delayed – Board action) Resolve ED Employment Contract
- Adoption of newly updated equivalency process

FINANCES
- Started work on 2016 budget with Ross

CERTIFICATION – John Boburchuk
- Working on SARTECH II updates
- Working on SARTECH I updates
- Beta version of ROPETECH III in draft

EDUCATION – Bryan Enberg
- Attorney developing contributing author and editor release documents for ADSAR
- Received first 5 chapters for the MLPI/MLSO project
- Wrapping up final draft of pack recommendation
- Proposing paper for Governors Hurricane Conference for May 2016

PROFESSIONAL STANDARDS – Jerry Whaley
- Collaborated with Jerry on outline for the new Instructor/LE guidebook to replace the PAM

ADVOCACY – David Kovar
- Proposing paper for Governors Hurricane Conference for May 2016

OUTREACH
- Attended the NCJTC MUPC conference. Developing an agreement to work with them for future projects

MEMBERSHIP
- 2015 Election completed – Tilton, Vorachek, Dresnek elected
- Completed the Presidential Volunteer Service Award Application to become a awarding organization – responded to request for more information
- Met with Illinois SAR Council regarding a state level membership
FUNDRAISING
- Nothing to report

MISCELLANEOUS ITEMS
- Rebuilt DropBox membership file structure
- Spoke with Dr. Lee Palmer DVM, to develop a NASAR K9 first aid course (taught by DVM's). He is interested and putting together a proposal.

RECENT / UPCOMING TRAVEL
- Sept 14 – 18 Georgia: Conference on Missing and Unidentified Persons
- Oct 10 – 11 Illinois: State SAR Conference
- Nov 6 -7 Indiana: Indiana / Kentucky SAR Conference