

**BOARD OF DIRECTOR'S MEETING  
NATIONAL ASSOCIATION FOR SEARCH AND RESCUE  
January 16-17, 2010 ~ Dallas, TX**

**Agenda Item 1**

Subject: Opening Administrative Business

a. Call to Order (President – Dan Hourihan)

b. Roll Call (Secretary – George Rice)

i. Dan Hourihan	P	
ii. Monty Bell	P	
iii. George Rice	P	
iv. Kathy Johnston	P	
v. Allan Knox		A
vi. Rob Brewer	P	
vii. Howard Paul	P	
viii. Vicki Wooters		A
ix. Paul Lake	P	
x. Lee Lang	P	
xi. NSARC Rep – Dean Scott		A

Staff

Megan Bartlett P

Ross Robinson P

c. Minutes November 18, 2009 Conference Call Minutes were approved as presented.

d. President's Report - President Hourihan deferred his comments to the discussion of agenda items.

e. Seating of New BoD Members Hourihan welcomed and congratulated the newly elected board members, Lake and Lang.

**Agenda Item 2**

**Subject: Election of 2010 Officers**

Executive Director Bartlett conducted the election of for President of the Board of Directors for 2010. Hourihan was nominated. There were no other nominations and Hourihan was elected President.

Hourihan conducted the election of the secretary and Treasurer. Rice was nominated for Secretary. There were no other nominations and Rice was elected Secretary. Bell was nominated for Treasurer. There were no other nominations and Bell was elected Treasurer. The President requested that a plaque be prepared for Vicky Wooters in recognition for her service on the Board of Directors.

### **Agenda Item 3**

#### **Subject: CFO Report**

- Review of 2008 Tax Return- The BOD reviewed the return.
- Preliminary review of FY 2009 financial statement- CFO Ross discussed the benefits of a Review verses an Audit.
- Line of credit update- There was discussion on the Line of Credit.
- Investments –There was discussion on diversification.
- The revenue from dues was discussed. The Internet impact on membership versus “information shopping without membership” was discussed. A survey of the membership was proposed. Items of discussion included how NASAR could stimulate more utilization of local, qualified SAR teams by agencies having jurisdiction. There is a need to stimulate more member personal effort contribution to the efforts of NASAR.

### **Agenda Item 4**

#### **Subject: Executive Director Report**

- 2010 Conference Update- Bartlett reported planning is going well. The executive summary of the Pre-plan will be available at the March BOD meeting.
- 2011 Conference – Various sites in Montana are under consideration.
- Membership types – Bartlett presented some alternatives for consideration on larger organizations.
- Member Demographic Information for FY 2009 and Education Stats FY 2009- There was discussion on the lack of information on SAR activity, resources, and educational needs in some states. One proposal was to seek some kind of NASAR liaison function in each state, particularly those without representation in the State SAR Coordinators Council.

*At this point in the meeting, the President modified the order of consideration of the remaining agenda items. Agenda items carry the original agenda number.*

### **Agenda Item 11**

#### **Subject: NASAR Certification Review Process Manual**

Bartlett discussed the status of the Review Process Manual. The SARTECH II process is the priority concern. There was discussion on some of the wording. Johnston will gather comments from the Board and propose a condensed version in February.

### **Agenda Item 14**

#### **Subject: Online SARTECH III Exam provider**

Bartlett recommended that the BOD change vendors for the online provider. Johnston moved to use Digital Hill. Bell seconded, Carried.

### **Agenda Item 15**

#### **Subject: Online conference registration**

Bartlett defined the need to have on- line registration for the annual conference and to do it in-house. Various proposals were considered. Johnston moved to select the Digital Hill Proposal. Bell seconded, carried.

## **Agenda Item 12**

**Subject: Internal Policy and prohibition against identifying self as a Board of Director of NASAR in external e-mail communication**

There was discussion in the pros and cons. Hourihan stated he would review the applicable documents and issue a decision by email at later date.

## **Agenda Item 13**

**Subject: Use of *Advanced Rescue Technology* magazine vs. *Technical Rescue Magazine***

Lang proposed exploring options for using Technical Rescue Magazine in addition to or in place of Advanced Rescue Technology Magazine for NASAR article publication. BOD and staff will consider the proposal.

## **Agenda Item 5**

**Subject: External Affairs Report**

Hourihan reported on the December NASARC meeting. An item of discussion there were SEND devices. He is now serving on the Special Operations committee of the National Sheriff's Association. AFRCC is now part of United States Northern Command. CAP is re-writing the training requirements for their ground SAR and DF teams.

## **Agenda Item 6**

**Subject: SAR Dog Committee Report**

Chair Christensen distributed a detailed Canine report. The BOD commented positively on the broad base of support represented in the report.

## **Agenda Item 7**

**Subject: Ground SAR Committee Report**

Brewer spoke with Chair Martin and presented a verbal report. He reported on some requests from the committee members relative to the Strategic Plan. The instructors would like more emphasis on the educational benefits of NASAR. They also would like to see a SAR module incorporated at community college and Emergency Services academies.

## **Agenda Item 8**

**Subject: Tracking Task Force**

Chair Morris presented a detailed written report. They are working a three- prong project to prepare a tracking course, student course materials, and eventually a tracking certification.

## **Agenda Item 9**

**Subject: Water Committee Report**

Paul spoke with the committee chair and presented a verbal report.

## **Agenda Item 10**

**Subject: Mounted Task Force Committee Report**

Chair Downs reported ASTM F2794-09 has been published.

## **Agenda Item 16**

**Subject: FY 2010 Meeting and Conference call schedule**

March 10 – Conference Call 1pm Eastern

April 21 – Conference Call 1pm Eastern

May 12 – In person BoD meeting, Tunica, MS – 7pm

May 13 – General Membership Meeting – Opening Session begins at 9am

July 14 – Conference Call 1pm Eastern

September 8 – Conference Call 1pm Eastern

November 10 – Conference Call 1pm Eastern

Adjournment 11:34

Respectfully submitted.

George Rice, Secretary